



ACT Mandatory Disclosure Process

Owners selling or leasing their property in the ACT need to disclose to prospective purchasers the current energy performance of their dwelling. This is done by carrying out an energy rating.

To find out if your property has already had an energy rating completed in the past; ACTPLA may be contacted- the suburb, section and block number will be required.

To have an energy rating carried out, the latest set of approved building plans are required. These can be obtained by purchasing an energy rating package from ACTPLA through:

- 1) Completing the [application for an energy rating information package](#) and contacting ACTPLA at the Mitchell Customer Service Centre to submit it, OR
- 2) Completing and paying online via the [Canberra Connect](#) website.

If ACTPLA is unable to provide records then it is acceptable to carry out an energy rating based on information gathered from a site inspection and measure up. Note, site inspections are mandatory in either case.

As per ACTPLA requirements, once an EER Statement has been obtained you need to;

- Include the EER value in all sales advertising of the property (e.g. “EER 3”).
- Provide a copy of the EER Statement to the purchaser.
- Ensure that the EER Statement forms part of the contract for sale.

To have an energy rating carried out by GreenForm complete the steps above or if you need more information we can be contacted by phone, email or our webpage.

GreenForm Energy Rating has a Class A license for operating in the ACT, not class B which is restricted to working off plans only, this represents our background knowledge in building and construction and allows us to perform assessments from on-site inspections and measure ups.

Contact us for a quote or more information today.

